

Digital Transformation Shredding Timeline

Source: [Digital transformation's blind spot, and Shredding services is crucial](#)

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Step-by-step document destruction activities and timeline for digital transformation implementation over 18 months.

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Transformation Phase	Document Destruction Activities	Timeline
Planning	Inventory physical records, assess retention requirements	Weeks 1-4
Preparation	Select shredding provider, establish protocols	Weeks 5-8
Migration	Scan-and-shred workflow implementation	Months 3-12
Verification	Confirm digital copies, authorise destruction	Months 6-14
Completion	Bulk purge of remaining compliant materials	Months 13-18

Read the full article ?

<https://sydneyshred.com.au/digital-transformation-blind-spot-shredding-services-crucial/>